

**BOARD SUMMARY
OPEN & CLOSED SESSION
DECEMBER 18, 2017**

President Amy Wilkerson of the Marshfield Board of Education called the Open Session to order at 6:45 pm on Monday, December 19, 2017, at the Hubble Elementary Cafeteria. Members present: Mitch Espy, Joey Pate, Patrick Theobald, Jim Totten, and Amy Wilkerson. Members absent: Kim Atkison and Curt Weaver.

The Pledge of Allegiance was led by Announcement Leader Aydin Lurtin.

Mitch Espy made a motion to approve the agenda items. The motion was seconded by Jim Totten and carried with a vote of 5-0.

There were no public comments addressing agenda items.

The Hubble Hatchlings, under the direction of Mr. Brian Berns, entertained those in attendance with three songs, inspiring all with their holiday cheer.

Kim Atkison arrived at 6:54 pm.

Mr. Steward gave the Superintendent's Report.

Information Items were reviewed:

Treasurer's Report/Financial Report November 2017

School News

Enrollment Report November 2017

OPAA!

Other Reports:

Program Evaluations: Fine Arts

Jim Totten made a motion to approve the Consent Agenda; Minutes, Open and Closed Session, November 20, 2017; Accounts Payable 11/21 – 12/18/17; Treasurer's Report, November 2017; Enrollment, November 2017; OPAA! Food Service; and Other Reports: Program Evaluation: Fine Arts. The motion was seconded by Joey Pate and carried with a vote of 6-0. Jim Totten abstained on an accounts payable item to First Glance Graphics as he is related to the owner of said business. Kim Atkison abstained on an accounts payable item to herself and to Stacy Atkison, as she is related to him. Patrick Theobald abstained on an accounts payable item to himself.

Unfinished Business

Mr. Henry gave updates on maintenance/facilities.

Mr. Steward gave updates on the Patron Advisory Committee and the Employee Advisory Committee.

Mr. Steward updated the board on the proposed 2018-19 calendar process.

New Business

Sandra Barrera, CPA, with KPM CPAs, presented the 2016-17 Audit Report to the Board. She highlighted the various parts of the audit, including the financial statement, federal programs, and the schedule of selected statistics from the state.

Joey Pate made a motion to approve the 2016-17 Audit report. The motion was seconded by Kim Atkison and carried with a vote of 6-0.

Joey Pate made a motion to approve the new high school course offerings Fashion and Interior Design, Woods III, PLTW: Medical Intervention, and PLTW: Computer Science Essentials for the 2018-19 school year. The motion was seconded by Mitch Espy and carried with a vote of 6-0.

Mr. Steward presented a financial forecast that included projections of necessary deferred maintenance projects, Marshfield salary rankings, and the transportation revenue calculation.

There were no public comments.

Upcoming meetings include January 16, 2018 at Shook Elementary Library, February 19, 2018, and March 19, 2018 with locations to be determined.

Jim Totten made a motion to adjourn Open Session at 8:32 pm and to proceed into Closed Session as allowed under Section 610.021 RSMo to discuss #1 Legal, #3 Personnel and #6 Student Issues. The motion was seconded by Kim Atkison and carried with a vote of 6-0, yes: Atkison, Espy, Pate, Theobald, Totten, and Wilkerson.

Closed Session convened at 8:36 pm.

Jim Totten made a motion to approve the retirement of Linda Oberbeck, Paraprofessional, effective December 31, 2017 and the resignation of Patricia Campbell effective December 15, 2017. The motion was seconded by Joey Pate and carried with a roll call vote of 6-0, yes: Atkison, Espy, Pate, Theobald, Totten, and Wilkerson.

Kim Atkison made a motion to approve hiring Janie Hughey, Head Custodian, Hubble and Jason Wilson, Paraprofessional. The motion was seconded by Joey Pate and carried with roll call vote of 6-0, yes: Atkison, Espy, Pate, Theobald, Totten, and Wilkerson.

Kim Atkison made a motion to adjourn Closed Session at 10:35 pm. The motion was seconded by Jim Totten and carried with roll call vote of 6-0, yes: Atkison, Espy, Pate, Theobald, Totten, and Wilkerson.

Amy Wilkerson, President
Board of Education

Christi Mackey, Secretary/Treasurer
Board of Education